



Commenced: 6:08 pm

Attendees: Tony Swain, Nick Hamill, Brendan Houle, Craig McLachlan and Patrick Clark

Staff: Tracey Axelsson, Chris Chanhsamone

Regrets: Andranik Pogosian

1. Changes to the agenda

- Add review of September 25th minutes
- approved

2. Approval of previous minutes from Sep 25, 2018 & April 11, 2019

- a. Moved - Brendan
- b. Seconded – Patrick
Carried

3 Admin and Program -

Key work included:

- Completed contract with bc211 to build out the Shelter map with interactive capabilities
- Pilot project with www.Newcomers.info complete – only tech support to do at this point
- DS4Y program – Q4 reporting for 2018-19 is complete. We are fully subscribed. ISED may allocate more funding to us in the next few months with no time limit on the internships.
- Awarded contract to Operate the DTES Street Market – now Four Directions Trading Post
- Awarded Gaming/Community Grant 2019-20= \$8,000
 - Completing reporting for Gaming 2018-19
- City of Vancouver grant application workshop training (April 11)
- All remittances are complete and up-to-date – CRA and PST – GST
- Met with the Charities Secretariat for 'educational workshop' (with Patrick); three challenges were found – all resolved now.
- On-going work with the Eastside Market – now Four Directions Trading Post – quite streamlined now RFEOI to be issued in April for on-going contract passed June 30. [Announced at meeting– VCN was awarded the contract to continue this work.](#)

Board Note - Finance/Treasurer – Nick has asked to step down as treasurer. We have asked potential replacement Board member/treasurer to join us to discuss the role and VCN.

UPDATE – Operations concern – 2nd floor health and safety

The 2nd floor community area has vastly improved in the more temperate months. While we are still needing to rely on Woodward's security from time to time, the common area is clearer and less prone to being a sleep zone/detox day bed – and a lot less overdose monitoring + issues. We will keep the City staff aware of emergent issues, call security more often and work with Embers for a more clearly defined way to keep the space safe.

Discussion: Digital Demise – potential community Meeting

With the passing of two members this year, it was raised with the board the need to engage the membership about their online legacy upon their death. There is a strong need for us to streamline approaches and work within a defined legal framework formalize estate planning around email accounts and access to the digital files that reside on VCN servers. A plan will be created to host a member event around this topic in the fall.



Discussion: Gender Equity Policy – the templated policy was not consistent with the Board's wishes. Research, review and re-draft needed.

Office

The three BCIT students finished their work-term in June. We have another work-term student, Lin, from Fairleigh Dickinson University at VCN in June and July.

Chris will be away on vacation from August 5th to 26th. Robert from the VCN tech|team will be taking over for Chris. If Robert needs to go off-site to help a tech|team client then Denny will be managing the office. Chris has been training Robert on the office policies and how to manage the servers.

Servers

The dial-up configuration was reviewed and a minor mistake was found and fixed. This fix allows the dial-up server to restart and continue to work without human intervention. Every week the dial-up continues to restart by itself.

Additional backup servers are being created in case of a hardware failure while Chris is on vacation.

web|team

Ali and Patrick have been working on the web site for the African Descent Festival. They're also working a new web site for Povnet related to the Sixties Scoop settlement.

Community Mapping Network had their web site hacked. Their site was restored from a backup and Patrick helped them update their WordPress software. Their site was created by another developer and they were unaware that they needed to update the software.

tech|team

Robert is still continuing to help Seattle Community Network immigrate their servers. He finished immigrating their email server.

Discussion – aging components for the dial up server remains an issue. It may be close to technically unfeasible to offer dial-up. The option to move all the existing users to high speed will be re-explored in the September/October.

5. Financial Reports (Nick)

a report was given referring to the reports presented.

Financial Review – accept as presented

- Moved - Patrick
- Seconded – Andranik
- Carried

6. – In Camera

nil

Adjourn:

6:55 pm