
Commenced: 6:05 pm

Attendees: Tony Swain, Andranik Pogosian, Brendan Houle, Chris Stanley and Patrick Clark

By Telephone: Craig McLachlan

Staff: Tracey Axelsson, Chris Chanhsamone

Regrets: Nick Hamill

1. Changes to the agenda
nil

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- 2. Approval of previous minutes from January 18, 2018**
- a. Revision – Chris Stanley was not present – move to regrets**
 - o Moved - Patrick
 - o Seconded – Tony
 - Carried

3 Admin and Program -

- Moved admin and projects to new office – reconfigured 280 for a computer lab
- Continued to submit forms for the DS4Y program application – now hiring coordinator
- continued with Victoria Freenet about their admin and hosting challenges
- completing CIRA report for end of funding
- completing reporting on StreetMessenger – ESCD project ended August 31
 - Working/meeting with Ray-Cam, Portland Hotel Society, Downtown Community Court, Eva's Initiatives in Toronto and the Bad Date Coalition in Toronto as well.
 - Launch a LinkedIn Video ad to try for greater outreach
- Completing contract with bc211 to build out the Shelter map with interactive capabilities
- Pilot project with www.Newcomers.info complete – MOU signed; ISSofBC does the marketing and outreach and we share revenue 30/70
- Awarded grant - City of Vancouver = \$60,000 for DTES Street Market
- Activated Gaming/Community Grant = \$8,000
- Two Summer Student tech supported projects and helpdesk
- Attended City of Vancouver grant application review
- All remittances are complete and up-to-date – CRA and PST – GST to be completed Oct
- Completed 4/5th of the on-boarding work for the Eastside Market – we will strike a new society to follow through with programming.

4. Technical – Helpdesk – WebTeam-

Servers

- VCN's server are located in the Vancouver Public Library (VPL). In early September, VPL had a scheduled power maintenance. There were no major issues turning off and on the servers.
- The server room where VCN's servers are located always had poor ventilation. VCN has been told that VPL is now reviewing their air conditioning in the server room and might make some improvements.
- In September, the dial-up server has been having issues. It required a restart to fix the problems. We have another dial-up server as a backup.
- The Victoria Freenet is no longer able to host web sites for their clients. VCN has been working with them to transfer some clients to VCN.

Office

- In August, the two Canada Summer Jobs students completed their employment
- In September, the technical office was reorganized. There are now three desks to be used as hot desks



and public access computers. A pilot project to provide a dedicated office phone number to clients is being tested. This will allow clients to receive phone calls at the office and have their voicemails emailed.

web|team

- William a work-term student from Fairleigh Dickinson University completed his work-term in August 2018. He helped two clients referred by the Victoria Freenet transfer their web site to VCN.

tech|team

- Ali, Azhar, and Denny were hired to replace Robert while he's on vacation. Due to their limited availability we need multiple people to cover the whole week.
- Social Venture Partners referred Take a Hike Foundation to the VCN tech|team. Take a Hike is a full-time alternate high school program that uses the outdoors and adventure to engage vulnerable youth in school.

5. Financial Reports (Tracey)

a report was given referring to the reports presented.

Financial Review – accept as presented

- Moved - Patrick
- Seconded – Andranik
- Carried

6. Discussion Arising - New Business – In Camera

Discussion – DTES Street Market

Concerns were raised about the VCN involvement at the StreetMarket generally around the High Hopes Foundation and the sale of opioid replacement therapy medicines. We will watch this very closely to ensure that with the legalization of the sale of Marijuana in October that any reintroduction of this vendor will necessitate that all of the proper licenses are in place for them to operate.

Discussion – Access to Deceased Email Account

VCN staff have been asked to grant access to the widow of a VCN member. This is against our policy as it carries with it a need to protect the privacy of VCN members in perpetuity as voted on by the Board previously. We will request that the member's widow produces a legal document from the courts to access the account.

ACTION ITEM: A review of other ISPs policy should be completed and a more formal VCN policy. We

IN CAMERA

An in camera session was held to discuss the remuneration of staff commencing at 7:20 pm – ending 7:30 pm. The motion to increase staff compensation was passed unanimously.

Adjourn:

7:45 pm