

Commenced: 6:25 pm

Attendees: Tony Swain, Craig McLachlan, Nick Hamill, Patrick Clark

By Telephone:

Staff: Tracey Axelsson, Chris Chanhsamone

Regrets: Brendan Houle, Chris Stanley,

1. Changes to the agenda

nil

2. Approval of previous minutes from November 9, 2017

- Moved - Patrick
- Seconded – Tony
- Carried

3 Admin and Program -

- Wozny Financial Review – engagement letter and draft financials
- StreetMessenger – second quarter reporting due to ESDC
 - bc211 requested accost/proposal Shelter Strategy (triggered by expanded use)
 - new shelter umbrella group working with us to promote system
 - Calgary Homeless Foundation has input about 400 clients
 - Ray-Cam and Portland Hotel Society providing streetteams
 - Toronto 211 offering outreach support there and a webinar
 - Whiteboard animation and twitter ad campaign planned (grant dollars)
 - selected as a presenter at BCNPHA conference in Nanaimo in June
- BeReady.info – minimum viable product to be complete this week
 - shortcode work on-going but core functionality can be accessed shortly to start gathering residents. Proposal to the City should be out this week.
- OurBuilding.info – 2 corporations have been beta testing the system – MVP ready this week as well (needed to flesh out the resident profile). LinkedIn campaign is set.
- Approached BC Innovation Council to see what financial support they may have for platforms – they have also suggested IRAP – I will look into this
 - Will approach Landlord BC, Co-op Housing Federation and BCNPHA with MVP revisiting a marketing partnership – action – request limits on shared percentage
- Giving Tuesday was a good donation day – will prepare the donation receipts shortly
- Submitted a grant request to City of Vancouver and Gaming Grant
- Submitted rfp to City for extra office space on second floor (~300 per month)
- received an invite to apply for ISED's new YI Program – application due Jan 30
- Planning to attend as a vendor a tech fair at the Roadhouse, have applied
- all remittances are complete and up-to-date; pst, gst and CRA – T4's ready next week
 - Request to set AGM date as February 15

4. Technical – Helpdesk – WebTeam- Servers

- In January, VCN's servers and desktops were patched for the Meltdown and Spectre security vulnerabilities. The patch was reported to reduce the computer's performance but the performance impact has been minimal for VCN.
- In December 2017, VCN's web servers switched to a better caching system for WordPress sites. Caching saves a copy of a web site to speed up the loading time for visitors and reduce



the load on the servers.

Office

- VCN uses Linux on old iMacs and laptops for the public computers. The Meltdown and Spectre patches caused the iMacs to not boot. VCN will be using laptops in the meantime.
- All the practicum students finished their work term in December 2017. Jai and Justin will be volunteering as they find work. New volunteers were trained in December and January.

web|team

- In December, VCN started to train volunteers to work on web design and development projects.
- Ngan will be back from maternity leave in February.

tech|team

- staff has been patching tech|team client's servers and desktop.
- Staff has switched his vacation time and will be away in mid-January to February. Ali, a previous, tech|team employee, will be Rob's replacement.

5. Financial Reports (Nick)

Treasurer - a full report was given referring to the reports presented.

Financial Review draft approved for presentation to the membership at the AGM

- Moved - Patrick
 - Seconded – Tony
- Carried

6. New Business

2017 Consent to Act as Director circulated for files
ACTION ITEM – Circulate Board contact list
AGM date set at February 20th

Adjourn:

7.05 pm