
Commenced: 6:03 pm

Attendees: Craig McLachlan, Chris Stanley, Tony Swain, Patrick Clark

Staff: Tracey Axelsson, Chris Chanhsamone

Regrets: Brendan Houle, Nick Hamill

1. Changes to the agenda

2. Approval of previous minutes from

January 28, 2016 – correct Chris' last name - done .

- Moved - Tony
- Seconded – Patrick
 - carried

3. Admin and Program reports

Signatories

- Working with Vancity to get signatories up to date. Remove Travis and Brendan – add Nick Hamill Also add Nick to Online Business Plus.

A. Resolutions – April 22, 2015 via email poll:

1. Removal of Travis Keyworth and Brendan Houle as signatories

Be it resolved that the Vancouver Community Network authorize the removal of **Travis Keyworth and Brendan Houle** as signatories to the Vancity Account at branch 10 effective immediately.

Moved by: Patrick Clark

Seconded: Tony Swain

carried: (via Online poll)

B. Addition of Nick Hamill as signatory

Be it resolved that the Vancouver Community Network has elected to authorize Nick Hamill a user for the Online Business Plus processes, as well as signatory on the Vancity account at branch 10 in addition to the existing signatories Anthony Swain, and Tracey Axelsson They are hereby authorized to sign the financial instruments necessary with Vancouver City Savings Credit Union (Vancity) and as necessary for the normal course of affairs.

Moved by: Patrick Clark

Seconded: Chris Stanley

carried: {via Online poll)

Request to move this resolution to an email poll to include Nick and Brendan. COMPLETE

Members

Donation outreach program planned for May/June – physically post requests to members that have made donations in the last 5 years but not in the last 2 or 3.

Youth Internship

- Nhan left us as of March 31



- YI Program has not been allocated and may not be renewed.

Premises

- As previously reported, VCN did not receive the allotment for the extra space at Woodward's. The option to move some or all of our operations to 312 Main remains.
- Woodward's Building Access card

4. Financial Reports (tracey)

As the treasurer was unable to attend, a full report was not given.

- Refer to the financial statements as delivered
- Annual Report with Ministry of Finance completes
- T3010 CRA Charities report completed
- Consider creating a funding allocation program report to assist Board understanding of income and expenses

5. Operations, Staff, Administrative, and Program Reports

City of Vancouver: We are sending accounting documents to the City to comply with their funding requirements.

Street Messaging System – work continues to get grant funding for the system operations and outreach. Potential exists with Vancouver Foundation. Organizations can now create internal groups and clients can register to receive messages in various neighbourhoods. Ryan added a feature to allow payment and it is being tested. SWAN,

6. Technical

Help Desk / Office - Firmin, a UBC student started his two-month work term in mid-March and Omi, a BCIT student started his work-term mid-April.

Servers – In March, additional server hardware was purchased to provide additional redundancy. A test server is currently being created at the office.

tech|team – **ACTION** – VCN's liability coverage for visiting private homes. *Complete – confirmed by Co-operators; staff are covered to attend technical issues in private homes.*

ACTION: Craig to discern WBC issues arising

Robert off – have filled position temporarily with Azhar Rehman and Ngan Do.

web|team – continue to work with new clients – were contacted about UBC client awaiting work from old web|team contract. Working with UBC to resolve the conflict. \$3500 was received which we will need to get back from Altaz Jamal.

7. Dialup line cost options

VCN's 3-year contract with Bell for dial-up phone lines will expire in August 2016. Board preference was for option 4 as per report on varying option for contract; switch to Telus and reduce our capacity to two lines.

Be it here resolved to opt for the Telus option for dial-up connectivity, and reducing the lines to 2 from 3, while continuing to rely on staff to keep the Board informed about further or changing options as we near signing.

Moved by: Patrick Clark
Seconded: Chris Stanley
carried

8. New Business Arising, In Camera (if needed)

Not required



Vancouver
**community
network**

**BOARD OF DIRECTORS – MINUTES
April 21, 2016**

Date for next meeting

June 21

Adjourn – 7:03 pm
