



**BOARD OF DIRECTORS
Minutes: November 13, 2014**

Date & Time: 6:00 – 8:30 pm, Nov 13, 2014

Location: VCN Office, 2nd floor, Woodward's Heritage building

Present: Board: Jim Sayre, Craig McLachlan, Tony Swain, Brendan Houle & Travis Keyworth
Staff: Tracey, Axelsson, Chris Chanhnamone

Meeting commenced at 6:07pm

1. Changes to the agenda

- nil

2. Approval of October 9, 2014 minutes (after reword of 2nd paragraph)

- Moved – Tony
- Seconded – Brendan
- Carried

3. Technical, Administrative, and Program Reports

Tracey shared Executive Director Report

Key work includes:

- sought further funding for the Street Messaging System and did a lot of outreach work
- completed the first claim to YI – including \$14907.10 that will be reflected in 2013/14
- Business planning process underway – including meeting and speaking to community agencies
- Applied for two grants – City of Vancouver OCB grant and Telus Community Investment
- social enterprise work to be complete by Dec 1
- streamlining of office operations complete
- YI currently 37 interns working//990 applications for 40 postings
- Nhan Lam hired as regional coordinator; training underway
- New Horizon's gathering and editing content for the project - getting closer to our target.

Chris shared Technical Services Report

- a BCIT practicum student, started his two-month work-term
- Michael, a Ruby on Rails youth intern, improving the Street Messaging System
- Request for alternative cloud file sharing services – possible growth area for VCN "OwnCloud" – suggested this is needed as Gmail has removed the feature to using their servers to send other source emails.
- VCN has enabled outgoing email server.

- Meet with group of Business Improvement Area heads and interest groups to discuss wireless mesh along Hastings Street

Tech|team

- helped two clients switch to a free online email server
- quoted on one large job
- Rob met with City of Vancouver re: installing a wireless access point near the atrium

- Terminal Location suggested as difficult for people to get to. Tracey met with Bob Williams regarding the chance to move to the 'Cop Shop' ~ 300 block Main Street to serve as tech anchor tenant in the tech-hub

4. Financial reports and business arising

Travis discussed the financial reports

- Appears to be a projected loss of \$70K with \$30K being pushed into this year from projects
- Web|team – a financial review is on-going
- Budget – status quo presented

5. Social enterprise: next steps

- retreat set for December 13

Adjourned: 7:50 pm

- **Date for next meeting – Dec 13, 2014**