

**Minutes of the VCN Board Meeting
Wednesday, July 23, 2012
Woodwards Building, Vancouver**

Board in attendance: Jim Sayre, Chantal Iorio, Travis Keyworth, Brendan Houle, Brian Lutes, Craig McLachlan, Victoria Thomas (at 6:40pm)

Staff in attendance: Chris Chanhsumone, Robyn Chan, Taz Jamal, Hughes Deraps

Guest: Carolyn Lair

Meeting called to order at 6:08pm

1. Changes to the agenda.

No changes to the agenda.

2. Approval of the minutes of the June 27, 2013 meeting.

No changes suggested to the minutes.

MOTION to approve minutes above, MOVED by Brendan Houle, SECONDED by Travis Keyworth, all in favor, CARRIED. M/S/C.

3. Staff reports.

Robyn presented the Programs report

- Submitted Seniors Grant on July 5th
 - o Jim emailed a copy of the grant application to the board previously
- Internship program has begun, hiring 4 interns by end of July
- Vancity suggestions about funds that could be available to the board for Surplus Funds
- Establishing stronger partnerships by posting Interns at sites where VCN has previous relationships
- At July 15th Robyn went back to Intern Duties, also simultaneously managing Shayna's duties while she is on leave
- After Shayna returns and roles are redefined, will hire interns to support the staff and their work levels
- Need to complete documents for the bank to remove Richard and Steven off as signing authority
- MOTION to remove Richard Smith & Steven Chan from the list of signing authorities with the bank – MOVED by Craig McLachlan, SECONDED by Travis Keyworth, all in favor, CARRIED. M/S/C.

Chris presented the staff report.

- Stats provided regarding mailing lists (active, new, total), dynamic websites, average donations
 - Povnet ignored as they donate \$2k per year and this would skew results
- Every time an organization creates an account they get a static site, the only current ones are really dynamic sites. Static sites go largely unused.
- Future note to go through the owners of Static Sites and attempt to clean the list / delete accounts
- Open Data – 2 volunteers that had worked for 1 month, there is little benefit right now to VCN to go forward at this time. Future potential to get involved here, especially if we can improve the relationship with the Vancouver Library. Find the right people with the proper experience with javascript.
- Jim Green is on hold, meeting on Friday to discuss new equipment and future installation plan

Hughes presented the web team report.

- Suggest a meeting with the HR committee to discuss the relationship between the Web Team and the work outstanding
- 3 in design stage, 3 in negotiations, 3 major projects on the go

4. Financial reports:

- Travis presented the latest statements up to June 30, 2013.
- Projected \$100k deficit

5. Changes to financial statements to facilitate Gaming application

- Travis & Chantal to discuss costs that can be allocated towards certain reserves, and discuss reallocating restricted funds, restricting new funds, etc

6. Membership: Categories, Dues, and Campaign

- Membership requirements are vague, the Board must pass a resolution detailing what the membership amount is in order to become a member of VCN
- 4 categories are currently being worked on in terms of a Grid for services that can be provided to individuals and organizations for set amounts (free and increasing amounts)
- Meeting on July 25th to discuss what we can offer (current + new), cost benefit analysis of services and value of different levels of membership
- Need to make a resolution by the next AGM to determine the cost of membership in order to be able to vote

7. New & Other Business

- Carolyn discussed the Report & Summary provided to the board
- Policy manual changes – flagged items where we are not following the policy.
- Grant status – New Horizons July 5th \$25k, with Britannia
- Vancity proposal - \$9k work to do social enterprise project; to start after ED is in place

8. Date for next meeting

To suggest by email

9. In Camera session started at 7:30pm

After the in-camera session, the Board meeting was adjourned at 8:50 pm.