**VCN Board Meeting**

**Wednesday April 3, 2013**

**W Building, VCN office**

Board in attendance:

Brian Lutes, Jim Sayre, Travis Keyworth, Chantal Iorio, Victoria Thomas, Craig McLachlan

Staff:

Tom Hansen, Shayna Halliwell, Steven Chan, Chris Chanhsamone, Taz Jamal, Hughes Deraps, Robyn Chan

Guests:

Carolyn Lair and Maggie Geiser

Called to order 6.10pm

Changes to the agenda

No changes to agenda

Financial and Budget reports

Tom discussed financial statements, cash position, deficit position

FS YTD for this year prepared by Tom

* Discussion regarding budgeted deficit
* Tom leaving end of April

Presentation by Maggie and Carolyn of their proposal and discussion with regards to how they can help VCN

Staff reports: programs, administrative, technical

Robyn – Programs

* CAP YI ended end of March, ROE’s being sent out and wrapping up loose ends
* W2 has been given until beginning of May to update their business plan
* There are 3 groups interested in running a co-op if W2 does not get the space

Chris – Technical

* Jim Green residence has wants to upgrade wireless system
	+ Recommend increasing hotspots
	+ Surveys back from tenants for feedback
	+ Possibility to do other projects with Lookout (manages Jim Green project)
	+ Drop in centre looking for approval to allow us to complete same project with them
* Router at Library has been updated
* Interns have completed their hours, some of them are still working on their projects

Hughes and Taz – WebTeam

* Number of current projects on the go

Steven

* Appears that city staff is giving W2 a 2nd chance to get their operations in order
* Steven attended a meeting with the city, suggested that the city encourage that members of the building form a co-op to run the space

Shayna - Administrative

* Shayna met with Janice at 411 to finalize the terms of the lease
	+ Space use agreement between parties
	+ 411 is charging common maintenance costs in add’n to the rent
	+ Would like a lease in writing with a term stated
	+ Additional common maintenance costs to pay cash or in kind
	+ *To offer a 1 year term up to May 31st, 2014 with options to renew, with the common maintenance costs to be charged to VCN based on square footage*
	+ MOVED by Travis Keyworth, SECONDED by Craig McLachlan
	+ Discussion ensued
	+ All in favor, except for Brian – abstained

Vancity and HR Strategy around Vancity Application

* Option is to complete the application (re Social Enterprise) by May 15th deadline, or wait to apply until November
* If we applied in May, risk is that the discussion would be framed differently once Maggie/Carolyn complete their program
* VCN has to provide 50% either in cash or in kind – it would be in kind

New, old and other business

* none

Date of next meeting

* May 2nd, 2013 tentatively set

IN CAMERA ISSUES – Jim, Brian, Travis, Victoria, Craig, Chantal (quorum reached)

* MOVED by Travis Keyworth to approve Carolyn’s and Maggie’s proposal as provided, SECONDED by Chantal Iorio
* Discussion ensued
* All in favor, except for Brian - abstained

Adjournment

* 9pm